Executive Leadership Committee
Wednesday, February 7, 2018, 3:00-4:30pm
HPNP Room 4102

Summary

Present: Dr. M. Perri, Dr. S. Hanson, Dr. A. Blue, Ms. A. Burne, Dr. L. Cottler, Dr. P. Qiu, Dr. A. Maurelli, Dr. G. Smith, Dr. A. Mainous, Dr. S. Classen, Dr. W. McGehee, Dr. S. Nittouer, Dr. V. Mai, Dr. M. Hart, Ms. L. Guidi

1. Internet Search – Dr. Hart shared a few strategies that he has implemented for the MPH program to increase search engine optimization using in-house staff resources in an economical fashion. Two suggestions include: 1) ensuring there are no add-ons to the page that would slow down load time, and 2) ensuring the page is mobile friendly. **AP:** Dr. Hart will organize one or two meetings for the group to obtain further clarification and information on these website tactics.

2. Action items follow-up
   a. Follow Up from ELC Fall Retreat – Dr. Hanson reminded the group that the second half of the strategic planning ELC Retreat is Tuesday, March 6. The PhD and Bachelors programs presented information in Fall 2017; Master’s and Professional programs will present Spring 2018. Dr. Hanson will resend the template for the programs presenting in the Spring. Leadership has recommended that each chair identify a list of potential colleagues that vote in US News & World Report and reach out to them. **AP:** Dr. Perri requests that each Chair create a list of these colleagues and invite them to come for a visit.
   b. Full Time Marketing Position – Dr. Perri shared the update that there are plans by the Health Science Center to hire two additional marketing positions.
   c. Teacher-Scholar and Lecturer Positions: status of hirings – The Chairs reported that of the 11 total positions, 8 are signed and 3 are interviewing.

3. Preparation for the Next Round in the Provost’s Initiative for Additional Faculty – Dr. Perri shared with the group that there will be another call for requests for additional faculty. Each Chair should consider if they would like to request additional faculty positions.

4. Departmental Alumni of the Year Awards at Fall Development Board Meeting – Dr. Perri shared a proposal by Development to change which event the Alumni of the Year awards are given out at. It was decided to keep the awards ceremony to during the reunion tailgate.

5. Counseling and Wellness Presentation at Spring College Faculty-Staff Meeting – Dr. Perri reminded the ELC that there will be a Counseling and Wellness presentation addressing the subject of “Warning Signs for Students in Emotional Distress” during the meeting.

6. Classes Scheduled During Research / Public Health Day – Dr. Perri reminded the group that there should not be events or classes scheduled from 12-1pm on April 6, so faculty, staff, and students can attend the keynote speaker’s presentation for Research/Public Health Day.
7. College Letterhead with 60th Anniversary Logo – Ms. Burne informed the Chairs that the Business Managers have been emailed the new PHHP letterhead containing the 60th logo. There are a few limitations to where the 60th logo can be used and Jill Pease should be consulted for questions.

8. Faculty Incentive Plan Updates – Ms. Burne shared that any changes to the incentive plan must be signed off on by June 30. Due to the discussion, next year a complete review of the plan may be necessary.

9. PHHP TARs – Ms. Burne has worked with IT to add an instructional guide to the TAR portal to assist with adhering to procedure while inputting and approving travel. Chairs should reiterate this requirement to faculty.

10. University Directives – Ms. Burne reminded the group that any policy from UF Directive is not optional and must be adhered to.

11. Idea Survey – Ms. Burne reminded the group that there are different surveys for administrators and Chairs. The product does not allow for a differentiation of classification.

12. Spring Enrollment Information – Dr. Blue shared a document from Jen Cortes on Spring enrollment with data compiled immediately after the closure of drop/add. There has been a drop in Freshman and Sophomore numbers in BHS.

13. Research update – Dr. Cottler shared that FEOs are due February 16 and UFRF Professorships are due February 22, both to her office. Research / Public Health Day is scheduled for Friday April 6. There have been revisions to Form E of NIH grant applications, dealing with human subjects, so a time for Brian Sevier to come speak to the faculty and clarify the changes will be scheduled. The Grants Workshops are going well and she would like for faculty to be encouraged to attend. Dr. Cottler has requested feedback regarding the “Keep Calm and Discuss Research” event.

14. Administrative update – Dr. Perri
   a. UF is participating in “All of Us,” an all precision medicine grant which is a prospective collection of genetic and health data.
   b. Dr. Tom Pearson has established a Graduate and Post-Graduate Program Advisory Council. Dr. Glenn Smith is PHHP’s representative.
   c. Dr. Guzick is seeking information on which rooms should be renovated in Communicore and will need to determine what COM and PHHP’s needs are. PHHP will need to provide data on target sizes and needs. AP: Drs. Blue and Moorhouse will be the liaison to Dennis Hines regarding the class needs and data and will provide a recommendation from PHHP. A reminder should be sent out to faculty and staff via the BUSINESS listserv that these renovated classrooms are available and should be booked.

15. Announcements – Dr. Mai met with Drs. Hack and Blue on behalf of the faculty council regarding teaching improvement for faculty and a more effective peer review system. Dr. Cottler shared that Dr. Pearson and Dr. Julie Johnson received a T32 from an NHLBI on precision medicine and Dr. Mattia Prosperi received an R21 from NIAID. Dr. Blue reminded the group of Diversity Day on Thursday, February 8, from 3-5pm. Dr. Classen reminded the group that as part of the College’s and OT Department’s 60th Anniversary, the Sandra Edwards Colloquium is scheduled for Saturday, February 24, 2018.