Executive Leadership Committee  
Wednesday, January 17, 2018, 3:00-4:30pm  
HPNP Room 4102  
Summary

Present: Dr. M. Perri, Dr. S. Hanson, Ms. A. Burne, Dr. A. Blue, Dr. L. Cottler, Dr. S. Classen, Dr. S. Nittrouer, Dr. G. Smith, Dr. P. Qiu, Dr. C. Mainous, Dr. K. Vandenborne, Dr. T. Sabo-Attwood, Dr. V. Mai, Dr. G Hack, Dr. C. Prins, Ms. J. Pease, Ms. T. Hardemon, Ms. A. Jacobs, Mr. G. Gowan, Ms. L. Guidi

1. Introduction of Ashley Jacobs – Dr. Blue introduced Ms. Jacobs, PHHP’s new Career Services Liaison. Ms. Jacobs’ office is located in Student Services on the 1st Floor of HPNP.

2. Action items follow-up - The chairs reported updates on the progress for the faculty initiative. Of the 11 total positions posted, 7 have been filled and 4 are in progress. An update on progress for this will be requested during each ELC meeting.

3. 2018 Excellence Awards for Assistant Professors – Dr. Perri encouraged nominations be submitted. This is a prestigious award that only tenure track faculty can be nominated for.

4. 2018 UFRF Professorship Awards – Dr. Perri shared information on this award: 1) faculty must be in position for 5 years to qualify, and 2) department chairs are eligible but Dean-level faculty are not. The nomination is run through the research committee who provides Dr. Perri with advice and guidance. Dr. Perri reminded the group that there needs to be attendance at awards ceremonies by winners.

5. Full Time Marketing Position – The group discussed the pros and cons of creating a full time marketing position. Some pros include: 1) increasing reputation, 2) quality and quantity of applicants to programs, 3) communication of information regarding PHHP, 4) updated modern look, and 5) increased social media awareness. There was also discussion that the position would necessitate additional resources for marketing materials. **AP:** Dr. Perri will follow up with information regarding the process and protocols of creating the position.

6. Southern Association of Allied Health Deans (SAAHD) Conference – Dr. Perri shared that UF PHHP will host a group of Southern Allied Health Deans for an annual meeting March 28-30, 2018. There will be tours of campus and PHHP Facilities. Dr. Robert G. Frank, Dr. Sherrilene Classen, and Dr. Krista Vandenborne have been asked to speak at the conference.

7. Instructional design update – Dr. Hack thanked the departments as the body of courses that are launched grows each year. Faculty can import a helpful photo roster of students through Canvas. New state-wide standards are being developed for quality assurance in online learning; there will be new standards as to how courses are delivered, not just designed.

8. MPH Update – Dr. Prins shared that a CEPH report was submitted last week with information on how Public Health programs would fall into line with new accreditation criteria. Our College will be up for re-accreditation in 2021.

9. Faculty Council update – There is no update; the first meeting of the year will be held on Friday.

10. Staff Council update – Truly Hardemon shared an update to the staff council survey and asked for feedback and approval from the leadership. The group agreed that the questions should be a combination of open ended and scaled, not all open ended.
11. Media update – Jill Pease shared updates on faculty in the media. Dr. Catherine Price (CHP) did an interview with Self Magazine on memory lapses; Dr. Robert Cook (Epi) continues to do interviews on his studies on marijuana use with people living with HIV; Dr. Andrew Kane (EGH) is working with a FOX news reporter providing photos and scientific background on a story; Marissa Valentine-King (EGH student) was recognized by the Journal of Public Health Management and Practice as one of three public health students who “rocked” in 2017; IFAS news office did a story on the Repurpose Project and an effort to retrofit existing public housing for people with disabilities; Dr. Kathryn Ross (CHP) had a news release on a weight loss study.
   a. Ms. Pease also shared a marketing brochure that is part of the Faculty 500 initiative. Departments can request copies of this brochure from main campus HR. The contact is Melissa Curry, but the brochure is also available online. AP: Jill will send information about the brochure and the website link where it can be downloaded.

12. IT update – Geof Gowan explained that there is a new virus that is affecting most computers. Software patches will be distributed over the next week. Computers may run slower due to this preventative software.
   a. UF has accelerated the deployment of the 2 factor security authentication. The soft launch will be available on Feb. 1.
   b. There is a new teleconferencing platform, Zoom, which has been utilized by other Colleges and has many benefits. AP: Would this be an option for PHHP?

13. Development update – Lauren Guidi shared Anna Harper’s contact info. Ms. Harper is the Interim Executive Director of Advancement for PHHP.

14. 2018 Outstanding Alumni – Lauren Guidi shared a list of 2017 Outstanding Alumni with the Deans and Chairs and asked that they vote on 2 Outstanding Young Alumni and 1 Distinguished Alumnus via the emailed survey by Friday, January 19.

15. Research update – Dr. Cottler shared several handouts that showed comparison data regarding grant receivables, proposals, and awards.
   a. The FEO award is due March 23 and reminders will be sent through the listserv.

16. Administrative update – Dr. Perri reported 3 updates:
   a. There is a proposed change regarding due dates for grant proposals: 1) do not accept late proposals, or 2) impose a monetary penalty for late submissions. The group discussed pros and cons to these options and proposed new ideas. The group decided a hard deadline would be the preferred option of those options presented.
   b. There will be IDC rate changes and all grants funded by industry will be one rate.
   c. Development protocols and procedures with proper paperwork should be followed to ensure proper documentation of gifts.

17. Announcements – Dr. Classen reported that the dual degree program has been approved conditionally. Dr. Classen shared that as of 2 days ago there are 509 applicants for the OTD program. Dr. Smith shared that there are a large number of applicants for their interview weekends. Dr. Perri shared an update on the University Ombuds. Due to training and certification, University Faculty Ombuds, Dr. Ken Gerhardt, and University Student Ombuds, Mr. Ron Anderson, are the appropriate contacts for faculty and staff who need a source for conflict resolution. There will not be a College Ombuds. Dr. Qiu has 6 faculty candidates for tenure track positions. Dr. Mainous shared that the Healthcare forum was very successful with guest speaker, Dr. Dan Smith. There is a visiting faculty candidate for HSRMP next week, Dr. Ashby Walker. Dr. Cottler has a DOH grant for Alzheimer’s section. Dr. Vandenborne is preparing for a retreat for the DPT program with 5 outside experts which will focus on how to prepare students for the future with a forward look to ensure that students are well-trained. Dr. Blue reminded the group that if undergraduates volunteer to assist with research, the liability falls to the researcher. If the students are registered, even for a zero credit course, the liability falls to the student or parent. Dr. Blue reminded the group of the Faculty Mentoring of Graduate Students Workshop on January 26 from 12-1:30pm in Room G-307.