Executive Leadership Committee  
Wednesday, January 18, 2017, 3:00-4:30 pm  
HPNP Room 4102  

Summary

Present: Dr. M. Perri, Dr. A. Ali (for Dr. Sabo-Attwood), Dr. A. Blue, Ms. A. Burne, Dr. S. Classen, Dr. G. Hack, Dr. S. Hanson, Dr. D. Janicke (for Dr. Smith), Dr. A. Mainous, Dr. S. McKune, Dr. S. Nittroeur, Dr. C. Price, Dr. C. Prins, Dr. P. Qiu, Dr. K. Vandenborne, Dr. J. Zhao (for Dr. Cottler), Ms. Steph McBride, Mr. G. Gowan, Ms. J. Pease, Ms. L. Stevens, and Ms. M. Keramidas

1. Action items follow-up
   a. Strategic planning retreat update - Dr. Hanson has completed the summary of the components and processes from the retreat. She will present her findings and recommendations on faculty career planning and mentoring at the March college wide faculty meeting.
   b. University term professorship nominations – Dr. Perri announced the provost is releasing the second batch of term professorships in July. There will be a total of 14 term professorship slots open for our college. Dr. Perri will reopen the nomination period to expand the number of applicants. The previously submitted nominations are still under consideration.

2. College enrollment numbers – Dr. Hanson provided a spreadsheet comparing Spring enrollment numbers for 2016 vs 2017. She proposed bringing the chairs and program directors together to have a collective conversation on how to facilitate reasonable growth in enrollment numbers. AP: Dr. Perri requested an ELC meeting on Wed, Jan 25 to include the Dean’s Office program directors. The chairs have the option of bringing their program directors.

3. UF leadership initiative – Dr. McKune announced in August 2016 she was one of 6-8 faculty from across campus invited to serve on a committee led by Tom Mitchell, VP for Advancement, to discuss the possibility of cultivating Leadership as a priority area of investment, development, and potential for cross college fundraising initiative. She is currently the only committee member from the Health Science Center. Dr. Mitchell has opened the invitation to any other faculty and staff across campus who are interested in pursuing the conversation around leadership, and Dr. McKune invited the ELC members to consider participating to identify others who should be contacted.
4. Staff council – Ms. McBride provided a copy of the nomination list for the new PHHP staff council. Next week she is will be emailing election ballots to start the voting process. She expects the college will have a staff council by the first week in February.

5. Blended learning presentation, Instructional design update – Dr. Hack demonstrated the blended learning site in Canvas which can be used as a tool to build and deliver a course. Once Dr. Hack puts new faculty on this site, it will show up on their list of Canvas courses. There are three sections, 1) faculty orientation with a video from the dean about why we use blended learning and videos from students on their perspectives; 2) course set-up for creating Canvas shells, calendars, discussions, and the syllabus template; 3) course delivery information with campus resources. AP: Dr. Hack asked the chairs to send him names of new faculty. He is working on a formal process of getting new faculty into the site. Dr. Hack said the college has more than 100 blended learning courses. Dr. Hanson and Dr. Perri gave credit to the blended learning taskforce committee for their productive work over the past 3 years in developing the blended learning courses.

6. General faculty meeting, Fri March 3, 12:00 noon – Dr. Perri announced the topic of the general faculty meeting will be Dr. Hanson’s updates on mentoring and faculty career planning.

7. Speaker for Spring convocation – Dr. Perri asked for suggestions for speakers. Dr. Barbara Connolly’s name was mentioned as a possible speaker. Dr. Perri mentioned the honorarium payment cannot exceed $1,000.

8. Faculty course evaluations – Dr. Perri reminded the group there is a link available for the public results of course evaluations at https://evaluations.ufl.edu/results. We are working on getting medians and quartiles for help in terms of interpreting data. He advised the chairs to continue having students complete course evaluations in class. The preliminary results look like it is helping. The companion to course evaluations are the peer reviews. Faculty are supposed to get at least one peer review per year. Dr. Hanson said we are looking at updates to the peer review forms.

9. FAR travel – Ms. Burne announced the new professional leave policy is now in effect and the TAR has been amended. The TAR is not live yet. She plans to have it up and running on the website by Friday. AP: Ms. Burne will send the new policy and link to the chairs and business managers. Dr. Perri said the new TAR is in response to Dr. Guzik’s request to have an electronic system in place for cumulative tracking of professional leave and travel.

10. Chair evaluation update – Dr. Price announced the faculty council representative will release the link for faculty to complete the chair evaluations. The sole purpose of the evaluations is to provide constructive feedback to the chairs and for faculty development.

11. MPH update – Dr. Prins announced she is looking at ways to improve the quality of teaching and advising. The MPH common reader for this year is “House on Fire: The Fight to Eradicate Smallpox” by William H. Foege.

12. Development update – Ms. Stevens emailed the chairs requests to submit names for the 2017 department alumni of the year. Please send her two names for one senior
and one junior alum by January 31st. These individuals will be recognized at our annual alumni reunion this Fall. The Dean’s Student Ambassadors are available to assist the chairs with special events. Please contact Ms. Stevens one month in advance of an event. Ms. Meghan Pool is our new annual fund coordinator. She is Ms. Calli Wilkes’ replacement. Ms. Stevens plans to bring Ms. Poole to the one-on-one meetings with the chairs next month. Ms. Stevens provided a copy of the preliminary PHHP Vision document and asked the chairs to make edits and return to her. Ms. Stevens and Ms. Pease have a branding meeting scheduled with the 160/90 advertising agency who will be preparing a one-page schematic.

13. Media update – Ms. Pease announced Dr. Longini was interviewed by the *Tampa Bay Times* and WUFT on the Zika Threat to Florida. Dr. Longini had a news release on Ebola Vaccine findings and an interview with NPR that was picked-up by *Esquire* and 81 public radio stations. Dr. Longini had an interview with the *Orlando Sentinel* on the Zika predictions for the new year. Dr. Kane was interviewed by WMBB in Panama City on the oyster recovery in Appalachicola. Dr. Hepple was interviewed by the *New York Times* about an 85 year-old marathon runner. Dr. Bauer and lab had 1,200 upvotes and 265 comments on Reddit AMA on concussions. Dr. Ali had an interview with the AP on the cholera spread in Haiti that was picked up by many outlets including ABC and the *Washington Post*. Dr. Cottler was selected for the “Changemakers” feature in the *Gainesville Magazine*. Dr. Mitchell was featured in the *FL GATOR Alumni Magazine*.

14. IT update – Mr. Gowan reported UF has updated the Dropbox for Education platform. It is now applicable for use by staff and graduate students. The Lync UF Conferencing tool is being upgraded over the next week to include Skype Conferencing 2016. It will offer a free 800 phone number and the ability to conference with people outside of UF.

15. Administrative update – Dr. Perri provided updates from the Provost meeting. The Florida House of Representatives is now requiring faculty to fill out a form in advance of talking to a representative for public records purposes. More to come on instructions for completing the form.

16. Announcements – Dr. Classen announced there is one post doc and two open faculty positions in OT. Dr. Blue reminder the group to attend Diversity Day on Thursday, Jan 19.