Dr. Young called the meeting to order at 5:07pm, noting that a quorum was not present and that next year the Council will have 10 members, requiring six members to constitute a quorum. Incoming members were greeted and introductions made.

1. **Review and approve minutes May 16, 2011**
   Minutes were reviewed with no additions or revisions suggested.

2. **Committee Membership 2011-2012—Mary Ellen Young**
   Dr. Young reviewed the changes in membership for the various committees, noting that members for a few positions were missing or unclear. The representatives from the respective departments will clarify which faculty members will serve in those positions and inform Dr. Young, who will then forward the list to the Dr. Stephanie Hanson in the Dean’s Office.

3. **Constitution and By Laws Revision—Mary Ellen Young**
   Dr. Young discussed the survey process used to gain recommendations from each of the committees to inform efforts to revise the constitution, which includes the addition of by-laws. She summarized the results as indicating no mandate for changing current committee status. Concern was expressed that committee members may have misperceived the options as being either retained status as a constitutional committee or restructure to that of an ad hoc committee. The Faculty Council members recommended that committee members should be educated about the pros and cons of the available options and provided the opportunity to discuss their thoughts and concerns with members of the Faculty Council. Dr. Young stated that she is willing to continue to work on the revisions to the constitution next year.

4. **PHHP Guidelines on Conflict of Interest and Outside Activities—Mary Ellen Young**
   Dr. Young provided members a copy of the new PHHP Guidelines on Conflict of Interest and Outside Activities, which the Dean had presented and discussed in a recent college Leadership meeting. Faculty Council members discussed concerns about possible consequences of these guidelines related to such activities as faculty recruitment and retention. Members felt that the Faculty Council should have a role in this situation because the guidelines directly relate to faculty
welfare. The balance of shared governance vs. administrative prerogative was discussed. Members recommended that the incoming and outgoing Faculty Council chairs present their concerns to the Dean and request that he meet with the Faculty Council to discuss the guidelines and the implications of this situation related to shared governance in the college.

5. New business
There was no new business.

The meeting was adjourned at 5:58pm. Time and place of the next meeting will be determined by the incoming chair with input from council members.

Respectfully submitted,
Emily Pugh