Faculty Council
College of Public Health and Health Professions
September 18, 2009
Dean’s Conference Room

DRAFT MINUTES

Attending: Ms. Emily Pugh, Dr. Mary Ellen Young, Dr. Jeff Harman, Dr. Joanne Foss, Dr. Jamie Reilly, Dr. Dawn Bowers, Dr. Nabih Asal [nonvoting] attending for Dr. Babette Brumback, Dr. Jamie Reilly: recorder

Ms. Pugh called the meeting to order at 4:06pm.

1. Welcome to new members
   a. Ms. Pugh announced the addition of a new member to the council, Dr. Bernard Okech, from the Department of Environmental and Global Health.

2. Approval of minutes
   a. Dr. Foss moved to approve minutes
   b. MINUTES APPROVED

3. Discussion of Announcements
   a. Standing Committee updates:
      i. Dr. Colleen LePrell: elected chair of research committee
      ii. Dr. Michael Marsiske, chair, seeks a student representative for the curriculum committee
      iii. Dr. Nabih Asal: chairs tenure and promotion committee
      iv. Dr. Claudia Senesec: chairs financial aid committee
      v. Dr. Mark Bishop, interim chair of Teaching Excellence committee, seeks nominees for student representative
      vi. Information Technology: departments electing representatives
   b. PHHP pending faculty meeting (9.21.09)
      i. Dr. Kathy Long, Chair of the Dean Search Committee, will address status of search
      ii. State of the College address

4. Discussion of Strategic Plan
   a. Few comments on strategic plan were received. Many members remarked they were recently on leave for conference presentations and did not have opportunity to respond in a timely fashion.
   b. A monthly standing meeting of the Faculty Council in order to avoid future scheduling conflicts was suggested. Council members were in agreement.
c. Formal ratification of the Health Science Center & Shands strategic plan is scheduled to occur in October, 2009.

5. Three-year member terms amendment
   a. A draft constitutional amendment increasing the term of faculty council members from 2- to 3-years was presented. The purpose of this extended term is to stagger terms and avoid rotation of a large segment of the council in one year. 1/3 of the members will turn over annually under the revised plan.
   b. Action to be taken at the next meeting.

6. Communication with the dean
   a. Council members raised concern that addressing the content of council meetings with the college dean outside of the meeting environment may represent a potential Sunshine violation. Dr. Foss, the dean’s office representative, clarified that the purpose of informal meetings between the vice-chair, chair, and dean are purely communicative in nature. There is no attempt to influence policy.
   b. Dean Perri has offered to attend council meetings and clarify any issues at the council’s request.
   c. The council was unanimous in requesting Dean Perri’s presence to address questions about communication with the council. Dr. Foss will convey the invitation.

7. Other issues
   a. Student review of small classes
      i. There remains an issue of potential retaliation from instructors who receive course evaluations in small sections (n<5) where student anonymity is difficult to maintain.
      ii. One suggestion was to batch course evaluations and only distribute to instructors after a period of 3-5 years. This plan is difficult given the constraints on tenure and yearly reports (Faculty Activity Report).
      iii. Dr. Harmon suggested giving only overall mean scores (not ranges or individual comments) to instructors of small courses.
      iv. The council advised communicating with deans of other colleges to determine how they address the same issue. Dr. Foss will ask Dr. Babette Brumback to assist.

   b. Peer Review
      i. Council agreed to discuss at next meeting.
      ii. Dr. Young and Dr. Foss agreed to initiate a subgroup to review work to date and offer suggestions.

There being no further business, council adjourned 4:59 P.M.
Respectfully Submitted,
Jamie Reilly, Ph.D.