Faculty Council
College of Public Health and Health Professions
March 29, 2010
Occupational Therapy Conference Room

DRAFT MINUTES

Council Members Attending: Ms. Emily Pugh (chair), Dr. Mary Ellen Young, Dr. Jeff Harman, Dr. Mary Thigpen, Dr. Joanne Foss, Dr. Jamie Reilly (recorder)
Absent: Dr. Dawn Bowers
Excused: Dr. Bernard Okech
Guest: Dean Michael Perri

Ms. Pugh called the meeting to order at 5:03pm.

Dean Perri addressed the Council regarding the initiative of Dr. Guzick to improve departmental quality across the health science center that has included the
  • Development of two new distinct departments shared across PHHP and the College of Medicine
    o Department of Epidemiology
    o Department of Biostatistics
  • PHHP and COM faculty affected by the change
    o have been involved in the process
    o will select his/her department of choice
  • Tenure and promotion will occur within departments and involve secondary review committees composed of both COM and PHHP faculty
  • Chairs of the newly formed departments will report to both Deans
  • National searches will likely be conducted for new chairs
  • Start date will be determined by approval process that includes Curriculum Committee and Faculty Senate approvals

1) Approval of the Minutes
   a. Council voted to approve the minutes from the last meeting (3/1/2010)

2) College Incentive Plan Improvements
   a. Dr. Reilly will represent the Council on the ad hoc committee reviewing and revising the faculty incentive plan

3) Collaboration Committee Amendment
   a. The Council approved the submission of the latest draft of the proposed amendment to the Dean’s Office with the recommendation that after a final presentation to Executive Leadership Committee, it be forwarded to UF General Counsel

4) Update on Open Access: Dr. Thigpen
There is funding available to support open access publication fees from the university

b. Articles deposited in the local UF repository will be indexed on Google Scholar

5) Peer review and student evaluation of small classes: Dr. Foss
   a. There is continuing question about how to obtain student evaluations of small classes (e.g., doctoral seminars) and support student anonymity, class/instructor improvement efforts, and the need of documentation for faculty tenure and promotion
   b. The Council determined that this issue and that of standardizing faculty peer review is sufficiently important to warrant the formation of an ad hoc committee. A recommendation will be forwarded to the Dean.

6) Announcements
   a. Faculty Senate update:
      i. Corry Village report of the shooting incident is due soon
      ii. There is continued discussion in the Senate of the merger of two departments in the dental school
      iii. FERPA considerations for writing letters of reference for students: Use email to gain consent to release specific information describing student’s performance and retain email for documentation

There being no further business, council adjourned 6:25 P.M.

Respectfully submitted,

Jamie Reilly, Ph.D.