1. College update, including T & P revision plans (Dean Perri)

2. Updates from College Faculty Council Chairs (Naranjo), Faculty Senate, and ELC

3. Discussion of committees- (review current committee information – section 6 from the PHHP constitution)

4. Discuss proposed revision of UF Mission statement (attachment)

5. Spring agenda – preliminary discussion

6. New items
Section 6 – College Level Committees

With the exception of the committee chairs, members of all college level committees cited in this document shall serve a term of two years unless otherwise specified. Members may serve a maximum of three consecutive terms or six years, whichever is greater. They must sit out for a minimum of one term before being eligible for re-election. Members filling a partial term vacated by another member may serve three additional consecutive terms beyond the partial term. Committee chairs are elected on an annual basis as specified under each committee subsection below. Term limits, if applicable, are noted under each committee’s subsection, as well.

Election of faculty representatives and chairs is by simple majority of those voting. Student representatives are nominated via each PHHP department, the student College Council, and self-nomination. The chair of each committee selects his or her student representative from among all student nominees.

All committee members, including the chair, faculty members, staff and student representatives shall have one vote each on each committee on which they serve.

At his or her discretion, the dean may appoint administrative liaisons to college committees, with the intended purpose of assisting with recounting of historical information and to provide guidance related to committee responsibilities or during transitions of committee representation.

A. College Curriculum Committee. The College Curriculum Committee shall act for the faculty in matters relating to recommendations for college level approval of undergraduate, graduate, and professional instructional programs. Specific duties include:

1. Consideration and recommendation for college-level approval of new courses and programs,

2. Review and recommendation for college level approval of course and program changes and terminations, and

3. Participation in accreditation or other academic review procedures when requested by a department or the dean.

The Curriculum Committee shall consist of one elected faculty representative per department. In addition, one student representative shall serve on the Curriculum Committee. The committee shall annually elect its own chair from its faculty members. The chair may be re-elected without term limits.
**B. College Tenure and Promotion Committee.** The College Tenure and Promotion Committee shall consider all matters relating to faculty promotion and tenure. The duties of this committee shall include the review of all faculty candidates for appointment at the ranks of associate, clinical associate, or research associate professor or higher. It also includes review of appointments with tenure at the rank of associate professor or higher. Only faculty members holding tenure may assess a tenure request. All committee members with a rank higher than the candidate’s current rank may assess a candidate for promotion. After reviewing candidates for tenure and/or promotion, the committee as a whole or its chair shall meet with the Dean to provide the committee’s assessment and recommendations. The membership of this committee shall include one elected eligible representative from each department. All members of the College Tenure and Promotion Committee shall be at the rank of associate professor or higher. The dean, associate or assistant deans, and department chairs shall not be eligible to serve on the Tenure and Promotion Committee. The committee shall annually elect its own chair, and the chair may be re-elected without term limits.

**C. Financial Aid and Scholarship Committee.** The Financial Aid and Scholarship Committee shall advertise, organize and review applications, and make recommendations for specific college scholarships, loans, and awards to the dean. The committee shall also review nomination packets and make recommendations to the dean for college and university level faculty and staff awards as requested by the dean or his or her representative. The Financial Aid and Scholarship Committee shall have a minimum of five faculty members and the financial aid officer, who serves as ex-officio. The Faculty Council recommends faculty for service on this committee to the dean. The chair shall be elected annually from its members and may be re-elected without term limits.

[AMENDMENT 1]

**D. Teaching Excellence Committee.** The Teaching Excellence Committee shall solicit and organize nominations, review applications, and make recommendations to the dean for recipients of the college level teaching excellence, teacher-advisor, and teacher-scholar awards.

The Teaching Excellence Committee shall consist of three previous recipients of the Teaching Excellence, Teacher/Scholar of the Year and/or Teacher/Advisor of the year awards or other relevant teaching award and one student representative. (Please note: the faculty to student ratio of this committee is designated by University policy.) *Nominations for the committee will be made by the departments to the Faculty Council who will make recommendation to the Dean for composition of the committee. The Dean will make final approval of the nominated committee. The Committee Chair will be elected by the Committee from the members of the committee. The committee members will serve two-year terms. The tasks of the committee are to identify college faculty and advisors eligible for awards, to review award materials, determine college-level awards, and oversee the nomination of the college candidates for awards at the University level.*
E. **Research Committee.** The Research Committee shall act for the faculty in matters relating to college and University research activities and awards. Specific duties include, but are not limited to:

1. Coordination and/or grant proposal review for specific activities and events, such as the UF Opportunity Fund, the Brooks Research Development Grants, and legislative-supported requests.
2. Proposal review of and recommendation for recipients of specific university and college research grants and awards, including the graduate student mini-grants and PHHP Research Day awards.
3. Provision of input on proposed or new PHHP, University and community research opportunities.
4. Periodic assessment of available research opportunities and recommendations for revisions, deletions, and/or additions to current research activities, awards, and policies.

The Research Committee shall consist of one elected faculty representative per department and one doctoral level student. In addition, one research staff member will be appointed by the dean or his or her designee. The committee shall annually elect its own chair from its faculty members. The chair may be re-elected without term limits.

F. **College Ad Hoc Committees.** The dean may create ad hoc committees to achieve specific tasks not assigned to other committees by this Constitution. The dean shall solicit participation from the faculty and staff, as appropriate, and appoint ad hoc committees to study and report on issues of concern of the faculty and/or administration. The dean shall maintain and annually publish a list of ad hoc committees and their members.

[AMENDMENT 2]

G. **College Information Technology Committee.** The College Information Technology Committee shall act for the faculty by [1] identifying issues and opportunities and offering recommendations pertaining to information technology applications within the College and [2] reviewing and/or offering recommendations pertaining to college-wide policies for computer usage and information technology.

The goal of the Committee is to assure that the information technology-related research, education, and service needs of all College users are identified and recommendations to address these needs are made to the Dean.

Specific duties of the Committee shall include, but are not limited to:

1. **An understanding of IT services:**

   To assure an understanding of the role and function of the College's IT Department, the Committee will receive a yearly briefing from the IT Director regarding the IT Department's project plan, organizational structure, job responsibilities, day-to-day IT activities, and current management and project issues.

2. **IT Services and Policies:**
Identify issues and make recommendations pertaining to the function of information technology services and review and make recommendations regarding college-level information technology policies including:

(a) standardization of hardware and software, (b) selection and licensing of software, (c) Web policies and web site implementation including the rules of the UF Office of Web Administration, (d) confidentiality and privacy including HIPAA and FERPA per the rules of the UF Privacy Office and the HSC’s Security Office, (e) access to IT services, and (f) prioritization of identified IT needs for budget consideration

3. Service Quality:

In order to engage in systematic monitoring of the quality of IT services, the committee will seek feedback from the faculty, including working with the IT staff to carry out surveys that review relevant service issues, and report to the Dean and Faculty Council the results of those findings and offer recommendations as appropriate.

4. Ad hoc projects:

Carry out ad hoc projects pertaining to IT matters as requested by the Faculty Council and assigned by the Dean or his or her representative.

The Information Technology Committee shall consist of one faculty representative elected from each College department. Half of those elected will be randomly assigned to a one year term so as to stagger membership. The Dean may appoint two additional members to the committee to assure that users involved in both large storage functions and high usage activities are represented on the committee if such individuals are not elected by the faculty. Two departmental staff members recommended by departmental chairs and designated by the Dean, will serve as liaisons to the Committee. Additionally, the Dean will designate one staff member representing the administrative functions of the college and one staff member representing distance learning staff as liaisons to the committee. In addition, the Director of IT will serve as an administrative liaison to the committee. Two, non-voting graduate student representatives shall serve on the Committee as recommended to the Dean by the Faculty Council including one professional student involved in service and one graduate student involved in research. The committee shall annually elect its own chair from its faculty members. The chair may be re-elected without term limits.
From: Glover, Joseph

Sent: Wednesday, November 13, 2013 2:03 PM

To: Abernathy, Cammy; Balser, Teresa; DAnieri, Paul J; McFarlin, Diane; Frierson, Henry T; Glover, Joseph; Good, Michael; Good, Glenn E; Hayes, John P; Jerry, Robert H; Johnson, Julie; Jones, Douglas S; Kraft, John; Lavelli, Lucinda; Lloyd, James W; McDaniel, Anna M; Reid, Michael B; Perri, Michael G; Place, Nick T; Robinson, Boyd E; Russell, Judith; Silver, Christopher

Cc: Glover, Joseph

Subject: send to your college assembly

TO: ACADEMIC DEANS

WOULD YOU PLEASE SHARE THE LETTER BELOW WITH THE CHAIRS OF YOUR COLLEGE ASSEMBLY (OR THE ANALOGOUS STRUCTURE IN YOUR COLLEGE). THANKS.

The UFBOT Strategic Initiatives Committee has placed on its December agenda UF’s “New Mission Statement” to continue the discussion begun in June. That discussion began by reviewing a draft mission statement submitted for the Board’s consideration by the Faculty Senate. It reads:

The University of Florida is a uniquely comprehensive learning institution,
built on a land, sea, and space grant foundation.
We are a diverse community dedicated to making the world a better place, united in our commitment to diverse approaches as a means to engage the world’s greatest challenges.

Our mission is to promote open inquiry; to inspire scholarship and excellence; to generate, preserve, and disseminate knowledge; to learn, create, lead and serve for the benefit of the people of Florida, the nation, and the world.

The draft engendered a robust discussion, and several Trustees expressed their interest in the underpinnings of a new mission statement. A small group of staff was asked to review the draft mission statement, while keeping in mind core principles the BOT has affirmed on multiple occasions. These core principles include:

1. UF’s land-grant mission
2. UF’s research emphasis
3. UF’s rise to preeminence
4. UF’s responsibility to assist state and nation to improve economic and social conditions

In addition, several community members made the following comments about the draft mission statement above:
1. It does not contain the word “research”

2. UF’s land-grant status is a federal charter that does not expire. But UF’s sea-grant and space-grant status derive from actual grants that could expire.

3. What is the precise meaning of the phrase “uniquely comprehensive”?

In attempting to reconcile the core principles and the comments above, the group produced an alternate proposal for discussion that attempts to address these considerations:

Our mission is to shape a better future for Florida and the world through developing students to be the next generation of leaders; through excellence in research and graduate education; and through creating, preserving and sharing knowledge and expertise for economic, cultural and societal benefit.

While mission statements vary widely among AAU universities, this proposal is consistent in form and style to those found at several.

We are sending you this alternate proposal in advance of the meeting so that you have time to reflect on it. If you would like to submit any comments about the second draft, please send them directly to me. I will collate all comments for presentation to the Strategic Initiatives Committee at its December meeting.