Executive Leadership Committee
Wednesday, September 6, 3:00-4:30pm
HPNP Room 4102
Summary

Present: Dr. M. Perri, Dr. A. Blue, Ms. A. Burne, Dr. L. Cottler, Dr. V. Mai, Dr. A. Mainous, Dr. B. McGehee (for Dr. Vandenborne), Dr. C. Myers (for Dr. Classen), Dr. S. Nittrouer, Dr. P. Qiu, Dr. T. Sabo-Attwood, Dr. G. Smith, Ms. L. Guidi, and Ms. M. Keramidas

1. Action items follow-up
   a. Teacher-Scholar and Lecturer Positions – Dr. Perri reported the Provost requested an update on the hiring of the teacher-scholar and lecturer positions. There is going to be a follow-up request from UF for additional funding for the new positions. Part of the follow-up request has to include progress reports on the hiring. PHHP got 8 lecturers and 3 teacher-scholar positions. If these positions are not filled then we are not eligible to apply next year for the next round of new hires. AP: The chairs are asked to post positions no later than the end of September 2017.
   b. Fall ELC Retreat – The topic of the ELC retreat will be on strategic planning regarding the smart-sizing of the college and initiatives for growing the college’s programs while simultaneously shrinking the student/faculty ratio.
   c. Faculty evaluation letters – Dr. Perri announced he has received evaluation letters from all of the departments but two. He plans to return those he has by the end of the week. AP: After chairs make the suggested changes they are free to review letters with the faculty.
   d. UF Campaign for Charities Leadership Campaign, payroll deductions – Dr. Perri provided instructions for logging into MyUFL and donating electronically. He reminded the chairs that more than half of the donations come from UF leadership positions. AP: The chairs are encouraged to make a donation and to discuss this opportunity with their faculty.

2. Superior Accomplishment Awards – The nomination period opens on Monday, September 11 and closes on Tuesday, October 31. AP: The chairs are encouraged to use this opportunity to recognize both faculty and staff who do an exceptional job.

3. DACA, Deferred Action for Childhood Arrivals – There is no way to know which students are registered as DACA individuals. AP: Dr. Perri reminded the chairs to be aware, be supportive, and refer students to the counseling center if needed.

4. Hurricane Irma – Dr. Perri reported UF is waiting until tomorrow to announce any closures. A separate announcement will come from UF Health on closures of clinical operations. AP: The chairs are asked to let faculty know they should accommodate
students as much as possible by making exceptions for absences and assignment submissions that are appropriate.

5. Student enrollment dashboard – Dr. Blue provided a handout with the September student enrollment comparisons for 2016-2017 by programs. The chairs verified the accuracy of numbers for their programs. The data showed overall there are more students this year. The backside of the handout included the September student enrollment comparisons for 2016-2017 by credit hours which also showed an overall increase. AP: Given the new budget model it is important for chairs and program directors to track this information, set targets, and take the necessary steps to meet those targets.

6. Web page development and maintenance – Dr. Smith asked who in the departments handles the updates to web pages. He asked the chairs to let him know if anyone would want to share support of someone dedicated to do website work.

7. Research update – Dr. Cottler made several announcements: The FEO proposals were due September 5. The deadline will be extended because there weren’t any submissions. The unexpected opportunity for the additional Quasi Shands money is due September 22. AP: The chairs are asked to let faculty know about these opportunities. Dr. Striley’s IRB term has ended.

8. Administrative update – Dr. Perri shared the criteria from the US News and World Report rankings. Monica Delaorra has been hired for one year to do marketing for our PhD programs and the MPH program. The new data science building will be located on Museum Road across from the Reitz Union parking lot. The University is negotiating with Richard Spencer to give his talk in either October or November in the parking lot across from the Southwest Recreation Center. Dr. Fuchs has committed the University to a $15/hour minimum wage to be phased in over time. HR is going to offer a personalized benefits counselor called Alex.

9. Announcements – Dr. Mai attended a breakfast last week with the Board of Governors. Dr. Mainous announced the Gator Healthcare Forum will most likely be canceled due to Hurricane Irma. Dr. Qiu announced Dr. Wu received an RO1. Dr. Smith announced Dr. Price launched the perioperative cognitive anesthesia network (PeCAN) screening program which has been very successful. Dr. Cottler announced Epidemiology has their retreat on Friday. A candidate is interviewing on Monday for the division director for cancer epidemiology. Dr. Blue reminded the chairs that U Matter, We Care and the Counseling and Wellness Center are two resources available for students as the storm approaches. Dr. Perri announced the PHHP State of the College meeting is Fri, Sept 15 at noon. AP: The chairs will be asked to introduce their new faculty members and to present the departmental achievement slides. The basketball game is scheduled for noon on the day of the 60th Anniversary Gala so there will not be a conflict with parking.