Executive Leadership Committee  
Wednesday, August 14, 2013, 3:00 pm  
HPNP Room 4102  
Summary

Present: Dr. M. Perri, Ms. A. Burne, Dr. B. Cook, Dr. L. Cottler, Dr. B. Curbow, Dr. J. Foss. (also representing Dr. Mann), Dr. G. Gray, Dr. S. Griffiths, Dr. S. Hanson, Dr. J. Harman (for Dr. Duncan), Dr. M. Marsiske (for Dr. W. Latimer), Dr. M. Peoples-Sheps, Dr. P. Qiu, Dr. K. Vandenborne, and Ms. B. Dermott

1. Action points follow-up
   • SACS – Dr. Foss reported that SACS reporting is complete except for the site visit in February (date TBD). Ten transcripts are still outstanding, but Dr. Foss is following up.
   • Visit to College of Journalism and Communications – A visit has been scheduled on September 16, Monday, 2-3. Drs. Perri, Vandenborne, Curbow, and Peoples-Sheps will attend. **AP: Others interested in attending should let Brigit know.**
   • Top 10 proposals – Dr. Perri reported that 53 proposals were submitted. The provost noted the lack of specific information about current rankings and how this would change as a result of the proposal. Proposals will be further consolidated and revised to take into consideration ranking. Dr. Perri noted that state dollars will be used exclusively to hire faculty. President Machen has pledged to raise additional funds to cover start-up costs, graduate students and staff. Dr. Perri also noted that these positions will be under the provost’s office, not the colleges.

2. CEPH – Dr. Peoples-Sheps reported that she has completed a draft of the self-study, due to CEPH on September 3. She posed a question regarding PhD courses related to teaching, grant writing and manuscript writing. **AP: Chairs should send Dr. Peoples-Sheps information regarding what their programs offer in these content areas, how many students are taking the available courses, and if the relevant courses are open to all students.** She would like information for 2012-2013.

3. Research update – Dr. Cottler reported that Tonia Lambert is attending daily UFirst workshops throughout the month of August. The Grants Core has initiated a system of reminders for grant end dates—starting with a 12-month reminder. The Research Office will also begin hosting Research Happy Hour (most likely at CTRB)—to provide a venue for informal sharing of information.
4. RCM tax on grants without IDCs – Dr. Perri announced that when assistant professors receive grants without IDCs, the College will cover the RCM tax on the first $20K of expenditures (one time only per PI), and departments will be expected to cover the RCM tax on amounts above $20K. For associate and full professors, departments will be responsible for 100% of RCM tax on grants without IDCs.

5. Communication of ELC activities – Dr. Perri suggested sending ELC meeting summaries to the faculty as a means to improve communication. All agreed.

6. Potential changes to T&P Guidelines – Dr. Perri led a discussion regarding potential changes to the college T&P guidelines in preparation for the general faculty meeting scheduled for August 23.

7. Administrative update – Dr. Perri reported that, at the provost’s retreat, deans were given an overview of the type of data that will be provided by Academic Analytics. The database seems to offer a promising tool for meaningful comparisons. Some practical applications might include, assessing strengths of PhD programs relative to PhD programs in the same area at other schools and comparing academic productivity of departments in the same field.

8. Announcements – All
   - Dr. Cottler: Epi has four new PhD students, in addition to MPH and certificate students. The ribbon cutting ceremony at CTRB was a success. The department has two faculty candidates. Faculty are working on a new CDC prevention research center proposal.
   - Dr. Griffiths: SLHS has 31 new masters, 14 new AuD, and one new PHD students. Also, 35 new students in the 2+2 program. Dr. Ken Logan was awarded the Exemplary Paper by the American Speech Language Hearing Association.
   - Dr. Qiu: Biostats has 5 new PhD and 7 new master students.
   - Dr. Cook is working with faculty council to fill college committees.
   - Dr. Marsiske: CHP has a new tenure track faculty member and submitted a T32 at end of July.
   - Dr. Vandenborne: PT has 68 DPT new students and has hired two new people to assist with program expansion.
   - Dr. Gray: EGH has first graduate of its PhD program. Dr. Ziad Memish, Saudi Deputy Minister for Public Health, will give a talk on August 30.
   - Dr. Hanson: AP: chairs should review college computer policy and confirm that it meets the minimum requirements and provide feedback to Dr. Hanson.
   - Dr. Peoples-Sheps: 60 new MPH students and 14 online students.
   - Dr. Foss: OT hired new faculty member, is conducting a search for academic fieldwork coordinator and new program director.
   - Dr. Perri noted that Marie Emmerson has left her position as director of development. Foundation is beginning search process for a new director.