Executive Leadership Committee  
Wednesday, July 2, 2014, 3:00 pm  
HPNP Room 4102

Summary

Present: Dr. M. Perri, Dr. T. Barnett (for Dr. Hall), Dr. A. Blue, Dr. M. Chang (for Dr. P. Qiu), Dr. L. Cottler, Dr. S. Hanson (also for Dr. S. Griffiths), Dr. D. Janicke (for Dr. W. Latimer), Dr. C. Mainous, Dr. D. Martin (for Dr. K. Vandenborne), Ms. E. Pugh (for Dr. W. Mann), Dr. T. Sabo-Attwood, Mr. G. Gowan, Ms. L. Stevens, and Ms. B. Dermott

1. Welcome Lindsey Stevens, Director of Development and External Affairs. Ms. Stevens was introduced to the committee and she provided a brief summary of her experience. Ms. Stevens will arrange meetings with each of the chairs to begin thinking about fundraising strategies and alumni outreach.

2. Action Items follow-up
   a. Preeminence – The chairs provided updates on preeminence searches with which they are involved.

3. IT update – Geof Gowan offered an apology for the accidental deployment of Windows 2013, but noted that it will be deployed when the platform is more stable. Geof noted that UF will be moving to a new version of Lynx with Skype and Google Chat integration. Geof also addressed the email disruption on July 1. He reported that some notification should have been received related to missing messages, but it might be beneficial to follow up on any potentially missed communications.

4. Grad 2 enrollment – Dr. Perri reported that the provost is looking into the recent decline in graduate student credit hours in order to consider possible interventions. 
   AP: Dr. Blue will contact PhD program directors to collect data for PHHP students. Agreed that a list of all graduate students per year and outcomes will be the most accurate data to collect. This data can be used to correct errors in the graduate school database.

5. Budget – Dr. Perri announced that the UF budget was released on Friday, June 27. PHHP’s budget is essentially flat. Dr. Perri also reported that the merit raise for faculty will be 3.5% of state budget and staff will be 2.5%. He noted that raises will be determined based on annual evaluations and the categories into which faculty and staff fall (e.g., meets expectations, exceeds expectations, etc.) Faculty will be assessed against tenure and promotion guidelines and the criteria for their
particular assignment. Dr. Perri noted that the Colleges may not supplement the state pool with other resources. **AP: Dr. Perri will explain at the faculty meeting next week. He will also determine deadlines.**

6. **Academic procedures** – Dr. Blue announced that she would like to attend each department’s faculty meeting to remind faculty of academic procedures around proposing a course, to provide a quick tutorial about writing effective learning objectives, and to give an overview of student resources. **AP: Dr. Blue will contact chairs to set up a time.**

7. **Research update** – Dr. Cottler reported that the new F&A rates are available. She announced that Jorden Bestland is the new grants coordinator and that a new grants specialist has been hired. Dr. Cottler noted that UFirst system offers new capabilities but is experiencing some technical issues that are being addressed. At this month’s Research Happy Hour, the topic will be the grants master studio.

8. **Administrative update** – Dr. Perri reported that, pending UHHealth board’s approval, plans are moving forward to build two new bed towers, one dedicated to cardiology and one to brain. Dr. Perri also reported that Dr. Paul Deutsch is interested in discussing possible collaborations with faculty on educational services resulting from a Phillip Morris lawsuit. Dr. Cottler and Dr. Mainous expressed interest. **AP: Dr. Perri will make introductions and help arrange a meeting.**

9. **Announcements** – All
   a. Dr. Janicke announced that Dr. David Fedele has been awarded a grant from the American Lung Association to study overweight children with asthma.
   b. Dr. Mainous announced that Dr. Nicole Marlow will join HSRMP; her research area is pain.
   c. Dr. Cottler announced that an epidemiology student’s Gates Foundation Grant looks promising for going to Phase 2. Dr. Volker Mai was awarded a grant from the American Pulse Association (peas and lentils).
   d. Dr. Chang announced that Biostatistics has three new faculty members joining the department over the next several months.
   e. Dr. Barnett announced that the Faculty Council will meet on Monday, July 7.
   f. Dr. Sabo-Attwood announced that EGH’s second PhD candidate has passed his dissertation committee.