College of Public Health and Health Professions
Executive Leadership Committee
Wednesday, May 8, 2013, 3:00 pm
HPNP Room 4102
Summary

Present: Dr. M. Perri, Dr. L. Altmann (for Dr. S. Griffiths), Dr. D. Bowers, A. Burne, Dr. B. Curbow, Dr. P. Duncan, Dr. J. Foss, Dr. L. Gonzalez Rothi, Dr. G. Gray, Dr. W. Latimer, Dr. W. Mann, Dr. D. Martin (for Dr. K. Vandenborne), Dr. M. Peoples-Sheps (also for Dr. L. Cottler), , and Ms. B. Dermott

1. Disclosure of Outside Activities – Andrea Burne provided a copy of the UF policy to the chairs. Andrea confirmed that if an outside entity pays travel expenses and/or honoraria a form needs to be completed. Any complimentary travel completed in this fiscal year should have a completed disclosure form. One form per entity. AP: Andrea will send out a message to business managers.

2. Budget Entry and Deadline – Andrea Burne informed the group that the PHHP budget module has been opened and preloaded with 9 months of expenses. AP: Andrea will send out initial allocations to the departments. Departments should complete their budget entries no later than May 21.

3. Tenure and Promotion Guidelines—Dr. Guzick has requested that Dr. Perri form a taskforce to examine the College Tenure and Promotion guidelines and clarify where necessary. This task will take place over the next year. It was noted that the guidelines for clinical distinction may need attention.

4. Administrative update – Dr. Perri provided a legislative update including prospects for increased revenues to the University and the College.

Announcements – All

- Dr. Altmann announced that Dr. Spankovich and Dr. Lobarinas each recently had a baby born in their families.
- Dr. Latimer announced that CHP will develop a business plan in place of a strategic plan. Aliyah Snyder was awarded the Sam and Connie Holloway Endowed Scholarship.
- Dr. Mann announced that RSD student Paul Arthur’s proposal was funded through the DDP Small Grant Program.
• Dr. Gray announced that he has been invited to advise minister of health in Saudi Arabia. Cuk Tran was selected for the CTSI predoctoral training grant.
• Dr. Gonzalez-Rothi announced that Dr. Babette Brumback is the chair elect of Section on Statistics in Epidemiology for the American Statistical Association.
• Andrea Burne reminded chairs that the FAR opened early this year. She also noted that faculty who are leaving must enter their data before July 1.