Executive Leadership Committee
Wednesday, May 4, 2016, 3:00-5:00 pm
HPNP Room 4102
Summary

Present: Dr. M. Perri, Dr. L. Altmann, Dr. T. Barnett, Dr. R. Bauer, Dr. A. Blue, Dr. B. Brumback, Ms. A. Burne, Dr. L. Cottler, Dr. D. Estrada (for Dr. C. Mainous), Dr. D. Fuller, Dr. S. Hanson, Dr. S. Nittrouer, Dr. P. Qiu, Dr. T. Sabo-Attwood, Dr. G. Smith, Dr. K. Vandenborne, and Ms. B. Minisci.

1. Action items follow-up
   a. Feedback on Staff Council mission and goals—Stephanie McBride asked for any additional feedback chairs for the staff council. All feedback had been provided prior to the meeting.
   b. Training session for academic coordinators—Andrea reported the date and time for this training is to be determined.

2. PhD Programs – Drs. Perri, Hanson, and Blue
   a. Dr. Perri explained there are two main concerns regarding PHHP’s PhD programs: the quality of the PhD programs and the implementation of a standardized individual development plan (IDP) for each PhD student.

   b. Dr. Hanson led a discussion of a proposed guidelines for minimum standards for admission to PhD programs in PHHP. AP: Dr. Hanson will review revised guidelines with the Graduate School and report back to the ELC and Program Directors.

   c. Dr. Blue addressed the second topic of how to handle the Individualized Development Plan (IDP) and the need to create a universal template for the college’s PhD programs. AP: The PhD Program Directors will review the different IDP options, then, provide feedback on preferences. Dr. Perri emphasized the need for both an IDP and a monitoring plan.