Executive Leadership Committee
Wednesday, April 2, 2014, 3:00 pm
HPNP Room 4102
Summary

Present: Dr. M. Perri, Dr. A. Blue, Ms. A. Burne, Dr. L. Cottler, Dr. R. Cook, Dr. B. Curbow, Dr. S. Hanson, Dr. W. Latimer, Dr. C. Mainous, Dr. M. Peoples-Sheps, Dr. P. Qiu, Dr. T. Sabo-Attwood (for Dr. G. Gray), Dr. K. Vandenborne, and Ms. B. Dermott

1. Action items: Preeminence update- all
   Dr. Perri noted that university wide about 20 people have been hired and 20 more are expected to be hired by July. Updates were provided from the departments involved in searches. Candidate visits in Bioinformatics, Early Childhood, One Health and Neuroscience and Brain are scheduled for the next few weeks.

2. Transcription for self-funded programs – Dr. Hanson led a discussion regarding covering the cost of transcription for self-funded programs. Suggestions included charging a nominal fee that would be banked to cover accommodation requests. The question was raised about handling any fees at the program rather than the College level. It was agreed that it makes sense to build close captioning into all newly created online course content. **AP: Each department will consider how it would like to handle transcription and report back to Dr. Hanson.**

3. DOCE cost reimbursement – Ms. Burne and Dr. Hanson led a discussion regarding cost recovery versus market rate tuition for self-funded programs at the university. In the cost recovery model, all tuition revenue is used to cover costs and no profit may be generated. In the market rate tuition model, which is approved for a maximum of five programs per year, courses are not required to have a net zero bottom line. A handout was provided to explain the models. **AP: Dr. Hanson will send the handout electronically to the group.** Dr. Hanson noted that annual reporting for DOCE cost reimbursement will be due soon. **AP: Departments should confirm that DOCE budget information is ready for review.**

4. Research update – Dr. Cottler provided a handout regarding research funding in the College. She reported that all faculty and most staff have completed the mandatory cost training. Dr. Cottler led a discussion regarding participation in the Grant Workgroup. **AP: Each chair will check the funding status of assistant professors in his/her department and determine if they are attending the grant**
workgroup. It was agreed that chairs will reinforce making use of this resource at the time of evaluations.

5. Announcements – All
   a. Dr. Latimer announced a pilot project of the PHHP-College of Journalism and Communications taskforce, April 17, 4-6 pm, called “Collaborating with Strangers.” **AP: Dr. Latimer will follow up with an announcement.**
   b. Dr. Vandenborne announced that Dr. Lott’s grant application was scored in the 13th percentile, and he is waiting to hear.
   c. Dr. Hanson announced that a subcommittee has been convened to work on the issue of the online evaluation response rate.