Executive Leadership Committee  
Wednesday, April 12, 3:00-4:30pm  
HPNP Room 4102  
Summary

Present: Dr. M. Perri, Dr. A. Blue, Ms. A. Burne, Dr. S. Classen, Dr. L. Cottler, Dr. K. Dunleavy (for Dr. Vandenborne), Dr. S. Hanson, Dr. A. Mainous, Dr. M. Moorhouse, Dr. S. Nittrouer, Dr. C. Price, Dr. P. Qiu, Ms. K. Rovansek, Dr. T. Sabo-Attwood, Dr. Glenn Smith, Dr. L. Wood, and Ms. M. Keramidas

PHHP business managers: Ms. J. Bestland, Ms. L. Dukes, Ms. R. Hardy, Ms. H. O’Ferrell, Ms. D. Nance, Ms. D. Stillwell, Ms. L. Toth

1. Fiscal Year Estimated Budget – Dr. Perri reported that change in state funding for the 2017-2018 academic year, which begins on July 1, 2017, will be based on tuition collected in Calendar Year 2016 versus Calendar Year 2015. We will receive 30% of tuition collected for all students who are our majors (regardless of whether they were taught by our faculty or faculty in other colleges). We will receive 70% of tuition collected for all students taught by our faculty (regardless of whether the student is a major in our college or another college). Ms. Burne provided copies of the preliminary figures with a breakdown by department.

2. Website and CV updates – Dr. Hanson will be meeting regularly with Ms. Pease on updates and maintenance of the PHHP website. AP: Dr. Perri asked the chairs to start removing out-of-date information from department web pages. He asked the chairs to have faculty update their CV’s on the website by July 1 annually.

3. Grant funding of faculty hired under preeminence initiative – Dr. Perri asked the chairs for an update on productivity, publications, collaborations, and grant funding from preeminence hires that can be used as a justification to the legislature that the preeminence program has been productive and is providing a return on the investment. AP: Dr. Perri asked the chairs to add a section for preeminence and include this information on the academic program review document.

4. Academic program review – Dr. Perri reminded the chairs the academic program review documents are due to him by May 1.

5. Health Science Major and BPH – Dr. Moorhouse provided copies of a chart with the breakdown of the PHHP Undergraduate Courses (excluding speech language and hearing). Dr. Perri discussed the importance of increasing student enrollment numbers because of the new budget model and noted that all departments will be asked to either add a new undergraduate course and/or improve the quality of existing courses. Increasing enrollment will allow for more doctoral students as TA’s. AP: Dr. Perri asked the chairs to indicate how their department will contribute to increasing the quantity
and/or improving the quality of our undergraduate offerings. He also asked Dr. Moorhouse to identify the programs where we will need TA’s as soon as possible.

6. Reserve accounts – Dr. Perri noted that the legislature is concerned about the size of reserve accounts at the University. AP: Each department needs to have a plan showing the amount of funds in reserves that are already committed (e.g., start-ups or guarantees of four years of funding for each PhD student mentored by its faculty) as well as a plan for use of uncommitted reserves.

7. Research update – Dr. Cottler provided chairs with copies of the Academic Analytic information for their departments. The 30th Annual Research Day was discussed. AP: Chairs need to include relevant information from Academic Analytics in their academic program reviews relevant to peer rankings of their departments. A portion of a future ELC meeting will be devoted to a discussion how to improve Research Day and potentially combine it with Public Health Day.

8. Administrative update – Please see item #6 for the administrative update.

9. Announcements – Dr. Price announced the faculty council did not meet in March but is scheduled to meet on April 28. Dr. Sabo-Attwood was accepted into the ELAM Leadership Fellowship. Dr. Smith announced he has a new administrative assistant, Ms. Luz Marie Escoto. Dr. Qiu announced Biostatistics hosted a workshop last week that was well received. Dr. Mainous announced that Dr. Stephen Huo, a new assistant professor, will be starting in July. Dr. Classen invited everyone to Dr. Foss’ retirement party at Lake Wauberg on Fri, April 21 from 12:30-5:00pm. OT is interviewing for a new program director. OT has a new clinical assistant professor, Dr. Luther King, who is a driving rehabilitation specialist, will be starting on June 1st. OT had a very good showing at the AOTA conference, where Dr. Foss and Dr. Pugh were inducted into the AOTA Roster of Fellows. Dr. Classen was invited to be the keynote speaker at Western University. Dr. Hanson asked the chairs to let her know if anyone other than the chair is going to speak at Convocation. Dr. Price indicated that the College needs another faculty member to serve on the senate; Dr. Hanson mentioned serving on the senate is a good step for anyone needing University service for Tenure and Promotion.