Executive Leadership Committee  
Wednesday, February 18, 2015, 3:00 pm  
HPNP Room 4102  
Summary

Present: Dr. M. Perri, Dr. A. Blue, Dr. L. Cottler, Dr. A. Hall, Dr. S. Hanson, Dr. D. Janicke, Dr. S. Griffiths (for Dr. C. Le Prell), Dr. C. Mainous, Ms. E. Pugh (for Dr. W. Mann), Dr. P. Qiu, Dr. T. Sabo-Attwood, Dr. K. Vandenborne, Mr. G. Gowan, Ms. J. Pease, Ms. L. Stevens, and Ms. B. Dermott

1. Development update – Lindsey Stevens reported that seven vendors are participating in Career Day on February 27. She noted that there is a downward trend in participation that she plans to investigate. The Outstanding Young Alum event (called Gator Nation U) is planned for April 10. Dyanne Herrera and Melissa Hall are the PHHP alums. The spring Development Advisory Board meeting is planned for Friday, May 15. The meeting will consist of two parts—department group meetings and a large board meeting. Reunion is tentatively scheduled for October 3, pending approval of our ticket block request. Finally, Lindsey will be conducting a survey of alumni to improve development efforts and will share the results with the ELC.

2. Media update – Jill Pease reported that four stories in the Miami Herald quoted PHHP faculty and students: including Cuc Tran and flu prevention; Dr. Paul Duncan and Medicare fines for public safety; Dr. Eban Kenah in two stories about vaccination rates in Dade County schools. TV20 covered a cochlear implant activation that was picked up by other outlets. A news release regarding Eugene Dunne’s study of drug users with a history of ADHD was picked up by Health Day News and then US News and World Report. Dr. Robert Cook was interviewed by WUFT on HIV and social media. Dr. Lusine Yaghjian did an interview with the Ft. Myers News-Press on cancer risk in firefighters. Jill requested to be notified as early as possible when faculty members’ research findings on topics that might be of interest to the general public have been accepted for publication in major journals. News releases are timed to the journal’s publication so it’s necessary to start the process early.

3. IT update – Geof Gowan reminded the group that the UF license with McAfee will end in September and reported that the replacement will require a reboot. Laptops will most likely need to be brought in. PGP (encryption software) will also be
replaced, and this transition must be managed carefully to safeguard data. The antivirus and encryption replacement can be done at the same time, but encryption is more time consuming (at least a day). Geof also reported that OneDrive @ UF is Microsoft cloud-based storage available to all faculty, staff and students at UF. He noted that the synch tool works well, so OneDrive is a good option for those who use multiple devices. It is not approved for storing PHI or FERPA protected data. Access can be shared with people outside UF if they have a Microsoft account. Users can sign on at IT.ufl.edu/gatorcloud. Sign in with GatorLink username (please note this is the name@ufl.edu form, not name@phhp.ufl.edu form used for email) and password.

4. Research update – Dr. Cottler reported that UF has created a file with instructions for procedures related to departing faculty. Dr. Cottler will send the file to business managers and research core. Dr. Cottler next presented the PHHP Office of Research Annual Report with thanks to Linda Garzarella for her hard work on the document. It was noted that some publications are missing from the report and faculty are to be reminded to make sure the information in FAR is completed and accurate. Dr. Cottler then raised the question of measures to improve performance including the Grant Design Studio. It was agreed that attendance at the Grant Studio or a department level grant writing workshop should be mandatory for assistant professors who are not yet funded. It was further agreed that this will be included in the goals set for faculty in chair’s annual letter. AP: Dr. Cottler will send the date of the next meeting to the chairs. It was also agreed to look into a time when no classes are scheduled as a possible standing meeting time.

5. Administrative update – Dr. Perri reported that Dr. Fuchs’ main legislative initiative will be performance funding. He noted that legislators are enthusiastic about preeminence and the drive to become a top ten institution.

6. Announcements – All
   a. Dr. Griffiths reported that audiology faculty members are currently attending a national hearing conservation meeting and one student is giving an outstanding paper presentation. Faculty are also attending an otolaryngology conference.
   b. Ms. Pugh reported that OT faculty are preparing to attend the upcoming national OT conference.
   c. Dr. Blue reported that the PhD program directors met and provided feedback on the recommended PhD program policies.