Executive Leadership Committee  
Wednesday, February 11, 2015, 3:00 pm  
HPNP Room 4102  
Summary

Present: Dr. M. Perri, Dr. A. Blue, Ms. A. Burne, Dr. L. Cottler, Dr. A. Hall, Dr. S. Hanson, Dr. D. Janicke, Dr. C. Le Prell, Dr. C. Mainous, Dr. D. Martin (for Dr. K. Vandenborne), Ms. E. Pugh (for Dr. W. Mann), Dr. P. Qiu, Dr. T. Sabo-Attwood, and Ms. B. Dermott

1. Introduction to the Bridge - Carlos Morales, Director, UF Health Web Services, provided an introduction to the new Health Science Center intranet. The Bridge aggregates resources, allows for internal websites, provides enterprise communications (high-level communications, national news releases, IT updates, events, etc.), and supports collaboration. Collaboration groups include features such as forums and file sharing, and can replace inefficient use of email and in-person meetings. Carlos noted that PHI and FERPA protected data cannot be posted to Bridge. HSC IT will provide workshops and hands-on trainings at the department level if requested.

2. PHHP list serv policies – Dr. Hanson reported on an effort to streamline communication in the college and provided a chart documenting the current populations on the PHHP list servs along with proposed guidelines for allowable and restricted content. AP: Chairs were asked to review and provide feedback. Brigit will send the documents electronically to the group.

3. Action points follow up
   a. PHHP Outstanding Alum – Brigit Dermott announced that Jack Fletcher from CHP is the 2015 Alumnus of the Year.

4. Doctoral degree program best practices – Dr. Perri reminded the group that UF’s blue ribbon committee recommended 25 best practices for PhD programs, which each college considered and adopted at the colleges’ discretion. UF examined implementation of the recommendations and a committee was convened to determine if the recommendations should be made into policies. This committee would like feedback from each college regarding which items should be made into policies (with the implication that there would be some method to monitor compliance). AP: Chairs were asked to circle the recommendations they believe should be UF policies and return to Dr. Perri. It was agreed to share with the PhD
program directors. Feedback is needed before the date of the next graduate education committee meeting.

5. **UF Health Faculty Recruitment Coordinator** – Dr. Perri distributed a document from Dr. Tom Pearson related to searches for preeminent faculty and dean and director level hires. Visits for any candidates at these levels need to be coordinated through Dr. Pearson’s office. Departments can to take the lead in coordinating the schedule but Chad Humphrey should be brought into the scheduling process early on. Dr. Pearson’s office can provide feedback on potential meetings across the HSC and scheduling conflicts at the SVP level.

6. **Staff council** – Brigit Dermott reported that she and Stephanie McBride have been exploring the possibility of establishing a PHHP staff council. She presented research conducted by Stephanie McBride into the three other staff councils at UF at the colleges of Nursing, HHP and the Arts. Dr. Hall noted that faculty council is working on the PHHP college bylaws and establishing a staff council should be incorporated into this process. AP: Brigit and Stephanie will put forward a proposal for the ELC’s consideration.

7. **Research update** – Dr. Cottler reported that UFirst is the new mechanism for routing proposals. Cayuse will no longer be in use after October. The Research Core has completed work on a manual and its annual report, which will be distributed in hard copy to the chairs and discussed at the next ELC meeting.

8. **Administrative update** – Dr. Perri reported that President Fuchs attended his first meeting with deans and raised three topics: 1. establishing regular meetings with deans and department chairs, 2. communication with constituents, and 3. strategic planning.

9. **Announcements** – All
   a. Dr. Janicke announced that CHP will have 50 applicants visiting on Friday.
   b. Dr. Le Prell announced that the AuD program had an open house with 40 students in attendance. The undergrad program had a record number of applicants and the grad program had more than the previous year.
   c. Dr. Cottler reported that Epi had 55 applicants for 7 slots. The department is close to signing a cancer preeminence faculty member.
   d. Dr. Hanson announced that SLHS has two chair candidates visiting campus this week and next.