Executive Leadership Committee
Wednesday, December 2, 2015, 3:00-4:30pm
HPNP Room 4102

Summary

Present: Dr. M. Perri, Dr. T. Barnett, Dr. Babette Brumback (for Dr. P. Qiu), Ms. A. Burne, Dr. L. Cottler, Dr. S. Hanson, Dr. C. Mainous, Dr. J. Foss (for Dr. W. Mann), Dr. S. Nittrouer, Dr. T. Sabo-Attwood, Dr. G. Smith, Dr. K. Vandenborne, and Ms. B. Dermott

1. Action items follow up
   a. Outstanding Alumni – Brigit Dermott reported that Hugh Catts was elected the PHHP Outstanding Alum for 2016. Dr. Perri asked chairs to consider possible candidates for Young Alums from among their graduates. The deadline for nominations is Wednesday, December 16. AP: Brigit will send a reminder.
   b. Convocation speaker – Dr. Perri opened up the topic for discussion. Dr. Nittrouer suggested John Spence, a UF graduate and inspirational speaker, and Dr. Vandenborne suggested Rick Staab. AP: The dean’s office will look into both. The date for PHHP Convocation is Saturday, April 30.
   c. Staff council working group – Brigit Dermott reported that a working group has been established and the first meeting will be in January.

2. HHS settlement with UF – Dr. Perri summarized the key issues involved in this settlement: certification of faculty time, timeliness and retros, and appropriate purchases of equipment and supplies, particularly in the last years of grant.

3. Delinquent effort reports – Dr. Perri provided reports for each department of faculty who have not certified effort. The group discussed how to handle errors. It was agreed that if a report is returned for correction it is essential to follow up. The next issue to address is certification of effort for graduate students, post-docs, and fellows who are working on grants. It was noted that chairs can request authority to certify effort for people who have left the university. December 10 is the deadline for spring effort reporting.

4. Career Fair – Dr. Perri reported that we will not continue this as a college-wide event.

5. Research update – Dr. Cottler reminded chairs about several upcoming deadlines and events as follows: seed opportunity grants are due Friday; PHHP grant design studio meets next on December 10 at 8:00 am; and Research Happy Hour will take
place 12/2 at 5:00 pm. Dr. Cottler suggested that each department could take the lead in encouraging faculty to attend one month. PHHP Research Day is tentatively set for April 13, 2016, pending confirmation of the invited speaker.

6. Administrative update – Dr. Perri provided an update from the HSC Deans & Directors meeting. Laura Huntley briefed the group about the proposed tuition component of new budget model. Under this model, colleges would get back all the tuition that is collected and credit hours would no longer be weighted. The current model in which there is a 70/30 split between college in which a course is taught and the college in which the student has his/her major is also under discussion. It was agreed that a 90/10 model works best for our college. Another agenda item related to resource sharing among PhD programs. AP: The group agreed to address this topic proactively and suggest a model for PHHP PhD programs.

7. Announcements –
   a. Dr. Perri announced that he attended the Investiture College Showcase and Dr. Andy Kane’s display was a great success. He will visit HealthStreet’s display at the showcase on Thursday.
   b. Dr. Mainous announced that HSRMP has two faculty candidates visiting next week. He also reported that the MHA program passed 34 metrics and partially met 1 out of 35. The accreditors had high praise for the program.
   c. Dr. Smith announced that the CHP accreditation site visit takes place next week.
   d. Dr. Cottler announced that two epidemiology PhD students are graduating this semester.
   e. Dr. Hanson reminded chairs that they will announce new faculty and staff at the Faculty Staff Appreciation Dinner on Thursday.