Executive Leadership Committee  
Wednesday, November 16, 2016, 3:00-4:30 pm  
HPNP Room 4102  
Summary

Present: Dr. M. Perri, Dr. A. Blue, Ms. A. Burne, Dr. Susmita Datta (for Dr. Qiu), Dr. D. Estrada (for Dr. Mainous), Dr. J. Foss, Dr. G. Hack, Dr. S. Hanson, Dr. M. Prosperi (for Dr. Cottler), Dr. B. McGehee (for Dr. Vandenborne), Dr. S. Nittrouer, Dr. C. Price, Dr. C. Prins, Dr. T. Sabo-Attwood, Dr. G. Smith, Mr. G. Gowan, Ms. J. Pease, Ms. L. Stevens, and Ms. M. Keramidas

Guests: Ms. Sara Gould, Ms. Melissa Nunn

1. Dr. Perri introduced Ms. Melissa Nunn, the new Title IX coordinator for UF Human Resources. Ms. Nunn provided a hand-out and spoke a few minutes on her position. She oversees all policies and procedures around harassment and makes sure UF is in compliance. Ms. Nunn recently gave a presentation in Epidemiology and she reached out to the chairs for possible meetings with other departments.

2. Ms. Gould updated the group on recent endeavors. She has met with most of the program directors and has done 12 workshops. She has been meeting with students at all levels. She has also done employer consultations to let them know of PHHP students.

3. Action items follow-up
   a. ELC retreat – Dr. Hanson announced there are approximately 30 people coming to the retreat. The topic is the creation and use of a faculty development plan including generating short term goals, self-assessment plans, and determining who should be mentors and mentees.
   b. Dr. Perri reminded the group the Team Science proposal feedback is due to Dr. Limacher by Monday, November 28.

4. Plans for PHHP 60th anniversary gala – Dr. Hanson announced the theme of the 60th anniversary gala is 60 years of firsts. Ms. Pease has started a list of first achievements. We now need input on major events that happened at the department level. AP: Dr. Hanson will send a reminder to the faculty, staff, and students.

5. University committee nominations – Dr. Hanson reminded the group there are many significant decisions made through the University committees that directly affect the college so it is important to have representation. She encouraged the chairs to nominate their faculty to serve. Go to http://senate.ufl.edu for list of various committees.
6. Annual faculty and staff dinner and holiday party – Dr. Hanson informed the chairs they will be asked to introduce new department faculty and staff who are in attendance.

7. Metrics that matters – Dr. Perri provided a summary of ranking metrics document that showed different categories of metrics based on a plan to get UF to the top ten ranking among public universities in the nation.

8. University term professors, rules and regulations – Dr. Perri provided a copy of the Provost’s guidelines for term professorships. PHHP has seven slots. Dr. Perri led a discussion about how the nominating process should be determined in the college. He would like the faculty council to review and give their recommendations. **AP:** Dr. Perri set January 15, 2017 as the deadline for nominations.

9. Top 10 clinical research achievement awards, recommendations for papers – Dr. Perri asked the chairs to please send him their nominations by December 19, 2016.

10. MPH update – Dr. Prins announced that Public Health Day is tomorrow. She asked for everyone to come out and support the MPH students. Dr. Prins announced she is working with Dr. Blue to review the 2016 CEPH Criteria.

11. Instructional design update – Dr. Hack announced he is busy putting together the spring 2017 courses. He reached out to the chairs to let them know he is available to assist faculty members with designing their course goals and objectives. He also offered to work with faculty members on developing their teaching skills and/or provide peer reviews.

12. Development update – Ms. Stevens will be requesting nominations from the chairs for alumni awards: The first request is for two names for outstanding young alumni who will be recognized at the Orange and Blue game in April 2017. The second request is for nominations for the alumnus/a of the year that will be recognized at the Spring Commencement in 2017. Dr. Perri said to consider our outstanding alumni for the past three years.

13. Media update – Ms. Pease provided a copy of the Strategic Communications Academy for UF Leaders & Scholars program schedule for Apr – Dec 2017. The deadline for applications is Dec 7, 2016. Ms. Pease announced Diana Rojas, a PhD student in Epidemiology, was featured in the Conversation on the spread of Zika in Puerto Rico. Dr. Afsar Ali and Dr. Taj Azarian, an Epidemiology doctoral graduate, had a news release on their article about an ancient strain of Cholera that was picked up by Medical Xpress and Outbreak News Today. Dr. Mainous’ news release on his article titled, “Nearly half of family physicians don’t follow national guidelines for prediabetes screening”, has had over 80 hits on UPI, Health Day, WebMD, MSN, US News & World Report, AP. Dr. Prosperi’s Go Mini Challenge Award story will appear in the spring 2017 issue of *FL Gator magazine*. Dr. Struckmeyer was interviewed by WUFT and CarFit.

14. IT update – Mr. Gowan reminded the group the large files servers are down for maintenance this evening. He asked that everyone save their work and log off of computers when they leave work today.

15. Administrative update – Dr. Perri gave an update on the University budget model.
16. Announcements –
   a. Dr. Hanson asked for the chairs and program directors to reach out to students who don’t have a place to go for Thanksgiving. She will follow-up with a message with a list of available resources.
   b. Ms. Burne reminded the chairs that PI-IDC is sweepable money. PI’s may want to consider utilizing it for student support.
   c. Dr. Estrada announced tomorrow the MHA program is hosting a reception to commemorate the 50th anniversary of the program’s first graduating class. Friday, November 18, is the Gator Healthcare Forum at the UF Hilton.
   d. Dr. Smith announced Dr. Ronald Cohen, the Cognitive Aging and Memory Translational (CAM) Research Program Director, and CAM faculty members, Dr. Adam Woods and Dr. Eric Porges, have joined the department of clinical and health psychology.
   e. Dr. Foss announced there were 50 participants at the CarFit program this year which was a record number. OT students won an award for their poster at the Florida OT Association Annual Conference.
   f. Dr. Blue announced Diversity Day is Thursday, January 19, 2017. The theme this year is “Promoting Inclusion in a Complex World”. The due date for poster abstracts is Thurs, Dec 1. The guest speaker is Dr. Michael McKee from the University of Michigan.