Executive Leadership Committee
Wednesday, November 12, 2014, 3:00 pm
HPNP Room 4102
Summary

Present: Dr. M. Perri, Dr. A. Blue, Ms. A. Burne, Dr. L. Cottler, Dr. J. Foss (for Dr. W. Mann), Dr. A. Hall, Dr. D. Janicke, Dr. K. Logan (for Dr. C. Le Prell), Dr. C. Mainous, Dr. T. Sabo-Attwood, Dr. P. Qiu, Dr. K. Vandenborne, Dr. S. Wu (for Dr. P. Qiu), Ms. L. Stevens, and Ms. B. Dermott

1. Action Points follow up
   a. Departmental Development Advisory Boards –Dr. Perri led a discussion regarding expectations for newly configured boards’ members and solicited feedback from the group. It was agreed that hosting events at national conferences and connecting these events to fundraising efforts can be a good strategy. It was suggested that fundraising events should include three elements: success stories related to gifts received, testimonials from donors regarding the positive impact of philanthropy, and the needs of department going forward. It was noted that expectations will differ for younger versus older alumni, and it was agreed to omit a specific figure for the annual gift in the invitation letters. It was agreed that attending at least one meeting per year will be required. It was noted that on-campus meetings planned in the fall should coincide with a home football game.

   Chairs will have the following responsibilities: identifying board members and organizing one or two meetings per year with the support of Lindsey and Dean Perri. It was noted that alumni from cross-departmental programs, such as MPH and RSD, will be considered as part of their home departments. It was noted that further consideration is warranted for engaging graduates of the BHS program. Timetable: Send invitations by December 20 and host one event before May 1. Lindsey will draft letters for current board members: thanks for service and with certificate (inactive people), invitation to serve on department committee, and an invitation to serve on steering committee (not exclusive from department board membership). College wide committee would meet quarterly. Dr. Mary Peoples-Sheps was nominated to serve as a steering committee member. Dr.
Hall suggested having a prominent BHS alum serve on the steering committee. It was agreed to include a request for a donation in the letters given the timing with the end of the year.

b. Promotion and Tenure – Dr. Perri sent the latest draft to the provost’s office to determine if the changes are substantive enough to warrant going to the UF Faculty Senate. The provost suggested that the guidelines will be revised to change the probationary period to 10 years across the board with the general expectation that people will go up in seven years. Dr. Angel Kwolek-Folland will provide additional feedback before the faculty meeting on November 21. Dr. Perri noted that his goal is to put the guidelines to a vote before the end of the semester.

2. Research update – Dr. Cottler reported that the number of proposals is up by $1 million over last year. She also reminded chairs that when faculty members leave the university they must be in compliance with University of Florida regulations. Dr. Perri noted that data collected here is supposed to stay at the university unless permission is granted to take de-identified data. AP: Dr. Cottler will research and disseminate documentation to all faculty. The question was raised regarding the College’s responsibility for incoming faculty. AP: It was agreed to add procedures for incoming faculty to the forthcoming College research handbook.

3. Administrative update – Dr. Perri reported that a survey will be sent to the College faculty regarding proposed long-terms outcomes for the impact goals agreed upon at the strategic planning retreat. Dr. Perri also noted that a meeting to address impact goals for service will be organized for early next year.

4. Announcements – All
   a. Dr. Vandenborne announced that Dr. Carolyn Patten’s R21 application was scored in the 4th percentile. Dr. Gordon Mitchell arrived on Monday.
   b. Dr. Logan announced that SLHS has been granted a full issue of the American Journal of the Academy of Audiology.
   c. Dr. Foss announced that out of 450 OTs in attendance at the Florida OT meeting, UF had 13 presentations and won numerous awards including best evidence-based presentation, best evidence-based poster, best service-based presentation, and the fieldwork educator award.
   d. Dr. Qiu announced that biostatistics is hosting a preeminent candidate this week.
   e. Dr. Janicke announced that the CHP Fall Symposium was held last Friday and the students did very well.
   f. Dr. Mainous announced that Dr. Harle’s R01 was scored in the 6th percentile.
   g. Dr. Cottler announced that epidemiology is hosting a cancer preeminent candidate this week.