Executive Leadership Committee  
Wednesday, November 1, 3:00-4:30pm  
HPNP Room 4102  
Summary

Present: Dr. M. Perri, Dr. S. Hanson, Dr. T. Sabo-Attwood, Dr. A. Blue, Dr. L. Cottler, Dr. W. McGehee (for Dr. K. Vandenborne), Dr. S. Nittrouer, Dr. P. Qiu, Dr. S. Classen, Dr. A. Mainous, Dr. G. Smith, Ms. A. Burne, Dr. V. Mai, Ms. L. Guidi

1. Action items follow-up
   a. Teacher-Scholar and Lecturer Positions – Chairs reported back there are 11 total faculty positions posted and they are at various stages in the interview process. Total there are 3 teacher-scholar positions and 8 lecturer positions. AP: This hiring process should be made a priority and updates on progress will be requested during each ELC.
   b. Spring Faculty-Staff Meetings – Dr. Hanson reported that the Spring Faculty-Staff Meeting will be Friday March 2, 2018 and a Counseling and Wellness presentation will be included.

2. Faculty Incentive Plan Improvement Approach – Dr. Mai reported that the Faculty Council discussed the changes to the incentive plan. Faculty Council members will be available to faculty for questions or concerns.

3. Graduate Mentoring Workshop Plans – Dr. Blue reported that there will be a PhD Best Practices Workshop for faculty who serve as mentors for PhD students. The presentation will be Friday January 26, 2018 from 12:00-1:30pm in the HPNP building with lunch provided. Each department is asked to have at least 2 faculty members attend. A proposed title for the workshop is “Faculty Mentoring of Graduate Students.”

4. EGH Promotional Video – Dr. Sabo-Attwood shared a new promotional video for EGH.

5. Research update – Dr. Cottler provided handouts that compared grant receivables by month and department. Dr. Cottler will visit each department so that faculty know the options available to them.

6. Administrative update
   a. Dr. Perri shared a handout that listed the NIH grant awards by college. The data comes from the NIH site, is publicly available, is for NIH PIs only, and does not include sub-awards.
   b. The UF Health Heart & Vascular Hospital ribbon cutting is on Thursday 11-2-17. There are open times on Friday 11-3-17 for faculty and staff to tour the facility. Faculty and staff are encouraged to take advantage of those times to tour the facility.
   c. There are lactation pods open and operating in the Health Science Center.
d. All state carry-forward dollars must be spent before December 22, 2017. Chairs are encouraged to spend down reserves with serious consideration given to funding of PhD students.

e. Raise pool dollars allocated to PHHP are expected to be slightly less than 3%.

7. Announcements – All
a. 2 EGH students won awards at a regional meeting in Georgia.

b. Dr. Hanson clarified that the academic program templates should not include self-funded programs; they should only include degree seeking programs. There was further clarification that class size refers to entering class size.

c. Dr. Hanson reported on the restructuring the college curriculum committee to include more assistance in the focus of the conversations. They formally implemented a more structured template at the last meeting to use when reviewing curricula. The departmental representative is the liaison to the curriculum committee and this representative is expected to present to the curriculum committee.

d. The UF APHA reception is Monday November 5 from 6-8pm in Atlanta.