Executive Leadership Committee  
Wednesday, October 9, 2013, 3:00 pm  
HPNP Room 4102  
Summary

Present: Dr. M. Perri, Dr. A. Blue, Dr. L. Cottler, Dr. B. Curbow, Dr. J. Foss (for Dr. W. Mann), Dr. S. Griffiths, Dr. A. Hall (for Dr. R. Cook), Dr. S. Hanson, Dr. W. Latimer, Dr. A. Mainous, Dr. P. Qiu, Dr. T. Sabo-Attwood (for Dr. G. Gray), Dr. K. Vandenborne, and Ms. B. Dermott

1. Action points follow-up
   a. SACS update – Dr. Foss is waiting for a few departments to complete Compliance Assist. The 10/11 deadline is hard and fast. About 20 transcripts are still missing.
   b. PHHP Development Advisory Board meeting – Dr. Perri reported that feedback from board members was very positive. The student presentations in particular were well received, with note that information about research findings would be interesting in future. It was agreed that some follow-up is required to harness the enthusiasm generated at the meeting. It was suggested that working with students to put research presentations online might be an immediate action. Going forward, the new development officer will work closely with this group to map out a strategy. Business school students. Brief videos of student presentations.
   c. Department videos – Dr. Perri noted that the department videos need to be completed.
   d. Development issues: Dr. Perri reported that Mary Ann Kiely is covering development activities for the college until we have a new development officer. He asked that chairs to send him an email about any lingering issues.
   e. Top 10 Initiative – Dr. Perri reported that President Machen has approved some proposals to move forward. Provost Glover sent allocations to the colleges for the proposals that have been fully approved. PHHP has been allocated funding in the following areas:
      i. Neuroscience and the brain: 400K
      ii. Metabolomics: $150K
      iii. Food hub: $350K
iv. Optimizing early childhood: $150K
v. One health: $500K (shared with CVM and IFAS)

Dr. Perri noted that we have not yet heard about the Informatics “Big Data” Proposal. He also indicated that the funds are not earmarked for any particular department. Candidates are expected to be hired in the tenure track at associate or full professor level and be funded PIs. Tenure upon hire will need preapproval from the provost. Dr. Guzick would like to see CVs and be involved in any discussion. In all areas there will be steering committees to oversee searches. **AP: Chairs are asked to recommend people for steering committees. Dr. Perri will follow up.** Dr. Perri also noted that there will not be central support for funding candidate visits and colleges are expected to have space for new hires.

2. **Academic oversight revisions** - Dr. Hanson provided an update regarding an additional step to review pre-proposals for new programs. Deadlines to start the process for a new program will occur four times per year. She also reported that the BOG is tracking low enrollment programs judged by the average number of students graduated over 10 years. Thresholds for low enrollment are less than 10 for PhDs and less that 20 for masters. Programs below the threshold will be required to provide a justification. There is a new website for Academic Approval tracking [www.approval.ufl.edu](http://www.approval.ufl.edu). Dr. Hanson also noted that the forms have been revised. The provost’s site ([http://www.aa.ufl.edu/degree-programs](http://www.aa.ufl.edu/degree-programs)) has more general information and is a good starting point.

3. **UF Library’s Proposed Open Access Policy**—Dr. Perri reminded chairs that the provost is seeking feedback and faculty comments on the proposed open access policy. **AP: Brigit will send out the most recent draft of the policy and chairs are asked to urge faculty to reply to the survey.**

4. **Administrative update** – Dr. Hanson provided updates from the provost.
   - The Foundation is getting ready to launch a new $3.4 billion campaign called Florida Next. In order to meet its goals, the Foundation will be establishing offices in major cities in the stat, hiring more development officers, and working on the institutional message. The endowment levels are also being raised.
   - Paula Fussell reported that Open Enrollment is starting and that benefits have been extended to OPS workers with combined hours of 30+. She also noted that graduate assistants have paid health care coverage under GatorCare. If GAs sign up for the Affordable Care Act they will lose this free coverage.
   - David Norton reported that there is an NSF audit is underway. Departments should make sure they are billing grants appropriately, particularly if PIs have multiple grants.
   - Dr. Perri announced that the university is working on a new branding campaign and chairs may be contacted for interviews with the agency (160 over 90).
5. UF Campaign for Charities – Dr. Perri provided an overview of this UF charity effort, and explained how donating to local charities through this mechanism leverages individual donations. He encouraged new chairs to visit the website.

6. Announcements – All
   - Dr. Cottler: The MS in Epidemiology program is nearly final.
   - Dr. Griffiths: the SLHS department received a proposal for a $30K donation for pediatric hearing aids.
   - Dr. Latimer: CHP has a candidate visiting.
   - Dr. Sabo-Attwood: Drs. Gray and Lednicky were awarded a contact with Saudi Arabian government. Dr. Sabo-Attwood was awarded a private industry contract.
   - Dr. Foss: three OT student papers were accepted to American OT Association conference. Dr. Mann was awarded a $750K NIDDR grant through the VA to support five graduate student fellows.
   - Dr. Hall: faculty council is working on revisions to the college constitution and looking at faculty survey. The topic of committee representation was discussed and it was agreed that faculty council will look at ways to reduce the burden faculty, particularly in the smaller departments.