Executive Leadership Committee  
Wednesday, October 2, 2013, 3:00 pm  
HPNP Room 4102  
Summary

Present: Dr. M. Perri, Dr. A. Blue, Ms. A. Burne, Dr. R. Cook, Dr. B. Curbow, Dr. S. Griffiths, Dr. W. Latimer, Dr. S. Liang (for Dr. G. Gray), Mr. W. McGehee (for Dr. K. Vandenborne), Dr. A. Mainous, Dr. W. Mann, Dr. P. Qiu, and Ms. B. Dermott

1. Action points follow-up
   - SACS update – Dr. Blue handed out a Compliance Assist report regarding completion of data entry for the upcoming October 11 deadline. Dr. Foss will check the progress report and follow up with program directors to make sure the deadline is met.
   - ELC Strategic Planning Retreat—Dr. Perri provided a summary of the ELC retreat as follows:
     i. Blended learning: contextual assessment of the shift to blended learning model must include the level of support needed and be mindful of cost effectiveness.
     ii. T&P: the main aim will be to prevent the need for extensions by focusing on mentorship, strengthening the chair’s role in the mentoring process, and developing professional development opportunities at the college level. Dean Perri will lead two college fora on the proposed changes, draft a revision, and gather feedback.
     iii. PhD best practices. It was agreed to form a council of program directors, invite the program directors to ELC, and to prompt departments to make sure they are following five-year strategic plans.
     iv. After accreditation visits, the ELC will begin preliminary discussions about strategic planning for the next five years.
   It was agreed that this was an accurate summary of the retreat.
   - PHHP Development Advisory Board meeting – Dr. Cottler will hold a dress rehearsal today for students: Soya Davis, Paul Arthur, Chandelyn Nightingale, Sonom Lasopa, and Victoria Leden. It was agreed that the students will introduce themselves.
   - Department course schedules – Dr. Blue reminded the chairs of the October 15 deadline to have graduate course schedule mocked up for spring.
2. Research update – Dr. Cottler provided an update on the government shut down. The grants core is continuing to upload new grants to Cayuse, but it is uncertain what will happen to the grants once loaded. Grant deadlines will be reconfigured. The UF research office will send updates. The PHHP research office will be sending out monthly reports and congratulatory notes to PIs. Dr. Cottler reminded that chairs that grant coordinators cannot write budget justifications. Dr. Cottler also discussed the CDC grant submission requests for information on institutional commitment. Dr. Cottler asked to be contacted for advice by any faculty with questions on this requirement. The research office will be organizing a forum with Stephanie Gray to discuss this topic.

3. Administrative update – Dr. Perri reported that Dr. Tom Pearson has joined the SVP office as the new executive vice president for research and education. In this new role, Dr. Pearson will act as a catalyst, bringing people together and creating synergies. Dr. Perri reported that the Top 10 Initiative proposals are not yet final and the details about search committees and how they will be formed have not been determined. In the meantime, colleges are encouraged to bring in potential candidates. Dr. Perri announced that the HSC will hire a faculty recruitment liaison, to facilitate candidate visits. Dr. Perri also announced that the UF Foundation anticipating increasing the number of development officers in campus by 50% over the next two years.

4. Announcements – All
- Dr. Cottler: Epi is recruiting three people, the department submitted a CDC PRC grant. Research happy hour will be held next Wednesday, October 9.
- Dr. Latimer: Dr. Catherine Price was awarded her second R01 in a year. The department is recruiting.
- Dr. Griffiths: Dr. Crary received an R21 and also submitted an RO1.
- Dr. Qiu: biostats is recruiting, and will host a seminar speaker this Friday
- Dr. Liang: Dr. Gray’s D43 proposal is now officially funded. Dr. Sabo-Attwood’s post doc received best poster award at a recent conference.
- Dr. Mainous: two grants are being submitted from his department
- Dr. Perri: new dean for health and human performance, Dr. Reid, will attend the ELC meeting on October 23.